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85-05871

OIS 85-032

14 FEB 1985

MEMORANDUM FOR: Deputy Director for Administration

FROM:

Director of Information Services

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SUBJECT: Directorate of Operations File Designation
Recommendations

REFERENCES:

- A. Memorandum from the DCI to the Deputy Director for Operations, dated 15 October 1984; Subject: Implementation of FOIA Relief Legislation
- B. Memorandum from the DDA to the D/OIS, dated 24 October 1984; Subject: File Designations Under the CIA Information Act

1. Attached for your signature is a memorandum to the Director of Central Intelligence transmitting the recommendations of the Deputy Director for Operations that five categories of files in the Directorate central file system and a list of division and staff peripheral collections be designated as exempt from the Freedom of Information Act. These recommendations were developed in accordance with Reference A.

2. In his memorandum to the DCI, the DDO explains that the records of the Directorate of Operations that fall within the boundaries defined in the Central Intelligence Agency Information Act as exempt from the FOIA are encompassed by five categories of files in the Directorate central file system as well as a listing of division and staff file collections peripheral to that system. All five categories are indexed to the central DO file system and are maintained either in a central file location or in the operating components. Peripheral files are maintained and indexed in the component that created them and are designed to meet unique and changing operational needs. The common function of the recommended peripheral files is operational support.

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3. In accordance with Reference B, I have closely monitored the development of the Directorate of Operations file recommendations. As it did with the Office of Security file recommendations, my special task force met numerous times with the principal DO officers in drafting the proposed file designations. Its careful participation in and review of the total effort was to ensure that only those files that document the conduct of foreign intelligence or counterintelligence operations or intelligence or security liaison arrangements or information exchanges with foreign governments or their intelligence or security services are recommended for designation.

4. Accordingly, I request that you sign the attached memorandum which recommends that the Director of Central Intelligence approve the file designations submitted by the Deputy Director for Operations whose memorandum also is attached. Concurrence has been obtained from the Office of General Counsel and the Office of Legislative Liaison.



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Attachment:
As stated